

ICON Meeting Minutes, 03/13/2020

Zoom Virtual Meeting hosted by Clarkson College

Attendance: Chris Armstrong (attending for Robin Bernstein), Jeanne M. Burke, Nicole Caskey, Kiara Comfort, Deborah Divis, Teresa Hartman, Ann Heimann, Liz Kiscaden, Amy Masek, Carrie Meyer, Euem Osmera, Cindy Perkins, Darby Reiners, Carol Schlismann, Cindy Schmidt, Danielle Westmark, Kristine Woods

1. Call to Order – 2:30 pm
2. Introduction of New Members/Guests
 - a. Guests: Chris Armstrong as a proxy for Robin Bernstein, Bellevue University
Carrie Meyer, McGoogan Library of Medicine
Darby Reiners, McGoogan Library of Medicine
Liz Kiscaden, Creighton University
 - b. New Member: Carol Schlismann, Faith Regional Health Services/ Health Resource Center, Norfolk, NE
3. Approval of December minutes
4. Executive Secretary's Report -Cindy Perkins
 - a. Financial Report
 - i. Account has [REDACTED]
[REDACTED] for meeting proceeds
 - iii. MCMLA checking account closed
 - b. Membership
 - i. Money for two memberships not yet received
 - c. ICON Archives
 - i. Minutes, agendas, newsletters, etc. to be added
 - ii. Carl and students at Creighton currently scanning in documents
 - iii. Euem Osmera and Darby Reiners may work with metadata
5. Communication Coordinator's Report
 - a. Heather updating ICON membership
 - b. Working on website configuration
 - i. Revised institutional member page
 - ii. Mobile friendly
 - iii. More content to be added to site
6. Committee Reports
 - a. Continuing Education- Cindy Schmidt
 - i. June meeting- teaching expertise
 1. Members will share what they are doing regarding education and training
 2. Compile guide others can reference
 3. Send Cindy summary of training experience
 - a. Audience
 - b. Topic

4. Possible 2-5 minute presentations from members on what search strategies are successful/advice on strategies
7. Old Business
 - a. MCMLA 2019 Planning Committee- Jeanne Burke and Euem Osmera
 - i. Annual Report sent to annual meeting advisor, archivist, and MCMLA Executive Committee
 1. Total attendance-104
 2. [REDACTED]
 3. Returned to MCMLA-[REDACTED]
 8. New Business
 - a. Budget Ad-Hoc Committee
 - i. ICON to generate revenue due to new expenses
 - ii. Line item budget
 1. Suggestions for format
 - a. Suggestion to adopt MCMLA's format
 - iii. Ideas for how to balance budget
 1. White elephant for or gift exchange in lieu of gifts for all members at holiday meeting
 - iv. Generate new funding ideas
 1. e.g. Grants for continuing education or projects
 - v. Ad- Hoc sign up
 1. July proposed month to have budget
 - b. Service Project Committee
 - i. Virtual ways (for now) of volunteering
 1. Virtual story times possibly via Zoom
 2. Donating books/Book sale
 3. Medical or consumer health information sheets
 - ii. Standing committee
 1. Revise ICON bylaws to include committee
 2. On ballot at June 2020 meeting
 3. Summer/Fall implementation time frame
 9. RML Update
 - a. Nebraska Coordinator status
 - i. Two interviews in March
 - ii. Position not yet filled
 10. Future Meetings
 - a. June 12th – Virtual
 - b. October 15th or 15th – Creighton (with MCMLA Virtual Meeting)
 - c. Dec 18th – UNMC

Adjourned -3:02 pm

Program

- a. Teri Hartman - Disaster Preparedness
- b. Nicole Caskey- virtual tour of Clarkson College's Interprofessional Skills Center